

Premier Group Employee Skill Assessment

Employee Name	Date	Skills Measurement matrix		Employee Comments
<i>Employee McWhi, Ford.</i>	<i>16/10/2018</i>	1 Has a basic understanding and can help in completing the task alongside a competent person. 2 Can complete the task with following basic instruction with some supervision. 3 Is fully competent in the task and can complete the whole task without supervision. N/A A skill assessment doesn't apply in this instance.		
Employee No	Current Job Role			
Line Manager	Target Job Role			Manager Comments

Basic Skills and Induction

Skill Type	Job Role	Skill Type Description	Achieved Yes/No	Previous Assessment	Self Assessment	Actual Level agreed with Manager	Current measurement of skill	Target Skill Level
65	All Staff	Company Induction		N/A	N/A	N/A	A skill assessment doesn't apply in this instance.	N/A
67	All Staff	Driving Licence		N/A	N/A	N/A	A skill assessment doesn't apply in this instance.	N/A
104	All Staff	UK PIA SPA		N/A	N/A	N/A	A skill assessment doesn't apply in this instance.	N/A

Plant, Equipment and Customer, or Supplier Accreditations

Skill Type	Job Role	Skill Type Description	Achieved Yes/No	Previous Assessment	Self Assessment	Actual Level agreed with Manager	Current measurement of skill	Target Skill Level
29	All Staff	Abrasive Wheels			1			
30	All Staff	Asbestos Awareness			2		<i>I'm aware of different types of asbestos</i>	
31	All Staff	Asbestos CAT B			1			
32	All Staff	CAT & Gennie			N/A			
33	Pipefitter	Confined Space (No grace)			2			
36	All Staff	Eso Safety Passport			N/A			
38	All Staff	Fire Marshall			N/A			
39	All Staff	First Aid At Work (3 Days)			N/A		<i>I have just completed a day 2 course</i>	
40	All Staff	Forklift			1			
41	All Staff	IPAF 1B Static Boom			1			
43	All Staff	Lifting/Slinging Operations (for 10T operators)			1			
44	All Staff	Manual Handling			2/3		<i>Previous (which does a lot of experience.</i>	
45	All Staff	MEWP 3a3b			N/A			
46	All Staff	Mobile Tower Scaffold / PASMA			2			
48	All Staff	Shell JCI Safety Passport			N/A			
49	All Staff	Shell Permit Holder 5.1			N/A			
50	All Staff	Shell Permit Issuer 5.1			1			
51	All Staff	Slinger/ Signaller			1			
53	All Staff	SPA (No grace)					<i>Will be doing this course 17/10 October 2018</i>	
55	All Staff	Tesco Online			N/A			
42	Pipefitter	KPS			N/A			
35	Pipefitter	Durapipe			1			
56	Pipefitter	UPP Trained			1			
47	Semi - Skilled Labourer	Ride on Roller			1			
34	Semi - Skilled Labourer	Dumper			1			
37	Ground worker & Plant Operator	Excavator			1			
52	Site Manager	SMSTS (No grace)			1		<i>I have changed jobs on site & organised</i>	
54	Working Foreman 2	Temporary Works Co-ordinator			1		<i>" it takes a lot of workmen "</i>	

Skills Assessment

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59	Ground Worker	Basic Setting out of kerbs, drainage, fencing etc.			1		<i>Built fences in previous jobs</i>	

69	Ground Worker	Finish Concrete				2		General concrete work on site	
77	Ground Worker	Install Aco/ Birco Drains				N/A			
80	Ground Worker	Install Tarmac				N/A			
81	Ground worker & Plant Operator	Interceptor Installation				N/A			
83	Ground worker & Plant Operator	Lay kerbs				N/A			
97	Ground worker & Plant Operator	Sheet Piling Installation				N/A			
105	Ground worker & Plant Operator	Underground Drainage				N/A			
54	Carpenter	1st Fix Carpentry				1		I've done & worked for Joiner	
55	Carpenter	2nd Fix / Finishing Carpentry				1		"	
60	Carpenter	Basic Shuttering				1		Helped Shutter 4 floors of an uppermost block	
68	Carpenter	Fencing				2		Built My Own Wooden fence	
72	Carpenter	Flooring Install				2		Joining experience	
95	Carpenter	Roofing (Pitched)				1		Small bits	
96	Carpenter	Roofing (Flat)				1		"	
98	Carpenter	Specialist worktops / shop fitting				2		Fitted & installed many kitchens & tops	
73	Pipefitter	Franklin Chamber Installation				N/A			
78	Pipefitter	Install Fuel Pumps				N/A			
79	Pipefitter	Install Sub-pumps				N/A			
90	Pipefitter	Pipework Testing				N/A			
99	Pipefitter	Steel Pipework				N/A			
101	Pipefitter	Tank Entry Drilling				N/A			
102	Pipefitter	Tank Install				N/A			
103	Pipefitter	Tank Testing				N/A			
62	Bricklayer	Brickwork Major				1		Small fireplace (blocking up)	
63	Bricklayer	Brickwork minor				1		"	
64	Additional Skills	Canopy Facia Install				N/A			
70	Additional Skills	Floor / Wall Tiling				2		Installed bathrooms & tiled all -	
87	Additional Skills	MID Base Install				2 N/A			
91	Additional Skills	Plumbing Installs				1		Small plaster fittings in toilets/bathrooms	
92	Additional Skills	Plumbing Minor repairs				1		"	
56	Site Based Training	360 Above 10 Ton				N/A			
57	Site Based Training	360 Below 10 Ton				N/A			
84	Site Based Training	Lifting operation using 360				N/A			
71	Tool Competence	Floor Saw				2		Worked with Joiner	
75	Tool Competence	Hydraulic / Air Breakers				N/A			
76	Tool Competence	Hydraulic Core drill				N/A			
86	Tool Competence	Masonry Bench Saw				2		Lots of experience working with for ditching jobs etc.	
89	Tool Competence	Petrol Mixer				N/A			
100	Tool Competence	Stihl Saw				2		Used on small ground works	
106	Tool Competence	Wacker Plate				2		worked foundations for garden patio	
On Site Management									
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66	Types of Project Able to Manage	Demolition Works			2		Soft Skipped a few story building door frames, windows, flooring ceilings.		
74	Types of Project Able to Manage	Grade Change Works			N/A				
82	Types of Project Able to Manage	Large Works (KDRB)			N/A				